

## GREAT BARFORD BOWLS AND PETANQUE CLUB CONSTITUTION

(AMENDED 2021)

1. The Club shall be known as the Great Barford Bowls and Petanque Club. It shall be affiliated to the Bedfordshire County Bowling Association and the English Bowling Association.
2. The object of the club is to promote the amateur sport of bowls and encourage community participation in the same.
3. The Club shall adopt and conform to Bowls England Rules & Regulations and the current Laws of the Sport of Bowls.
4. The Club shall adopt and conform to the Rules & Regulations of Petanque England and the current Laws of the Sport of Petanque
5. Membership shall be open to all members of the community without discrimination. Applications will be accepted by simple majority vote of the Club Committee.
6. The number of club members shall be at the discretion of the Club Committee, subject to a maximum of 120 (one hundred and twenty).
7. There shall be the following categories of membership with power to vote at all relevant meetings of the Club as indicated hereunder:
  - (a) A FULL MEMBER – being a person who, at the date of election, shall have attained the age of eighteen years shall have one vote.
  - (b) A JUNIOR MEMBER – being a person who, at the date of election, is under the age of eighteen shall have no vote.
  - (c) AN HONORARY LIFE MEMBER – who shall have one vote
  - (d) A SOCIAL MEMBER – who shall have one vote. A Social member who, in exceptional circumstances, plays in a competitive match for the club, shall pay a match fee of £5 per match played.
8. Every member is deemed to have notice of, and undertakes to comply with, the Club Code of Conduct
9. Membership of the Club and acceptance of these Rules by the member will be deemed to constitute consent to the holding of relevant personal data for the purposes of the Data Protection Act.
10. The Club shall elect at the Annual General Meeting the following officers: President, Vice President, Chairman, Secretary, Treasurer, Match Secretary, Captain (Men), Vice Captain (Men), Captain (Ladies), Vice Captain (Ladies) Men's A team captain, Men's B team captain, Over 60s team captain, Petanque captain, Groundsman and Housekeeper together with the Social committee.
11. The Chairman, Secretary, Treasurer, Groundsman, Chair of the Social Committee, Chair of the Bar committee, the Men's Captain, Ladies Captain, the Petanque captain, the Housekeeper and two ordinary members elected at the Annual General Meeting, shall constitute the Club Management Committee. Five shall form a quorum.
12. If, for any reason, a casual vacancy shall occur, the Committee may coopt another person to fill such a vacancy until the next following Annual General Meeting. Coopted Members will be entitled to vote.
13. A Bar Committee of at least eight members, including at least one current officer of the club, shall be elected each year. The Bar Committee shall be responsible for the organisation and general running of the bar and the production of the Bar Accounts at the end of the financial year. The Bar Committee shall be responsible for the times which the alcoholic beverages etc. shall be offered for sale.

14. The Annual Subscription shall be a sum agreed at the Annual General Meeting and shall be paid by the first day in April each year. However members wishing to pay by twelve monthly or four quarterly Standing Order payments shall commence their payments in January.
15. The Annual General Meeting may elect Honorary Life Members in recognition of their services to the Club.
16. The Club shall run such internal competitions as may be required. These competitions shall be subject to rules and conditions as may be laid down by the Club Committee.
17. The Captains, together with the Vice Captains, shall select players for all matches and, together with the Secretary, shall arrange the handicap figures for the Club's internal competitions.
18. Members may introduce and entertain guests at the Club. There shall be a visitors' book kept at the premises which both the member and his/her guest must sign. Any member introducing a guest to the Club premises shall be held totally responsible for his/her behaviour and to his/her guest strictly observing the rules and by-laws of the Club. The member shall not leave the premises before his/her guest. No person who has been refused membership of the Club shall be introduced to the Club as a guest. Guests, after signing the visitors' book, may purchase intoxicating liquor for consumption on the Club premises, providing they are not under the age of eighteen years. There may be admitted to the Club's registered premises on the occasion of a bowls match or on the occasion of a special function held on the premises organised solely by and for the benefit of the Club, persons other than members and their guests, and intoxicating liquor may be sold or supplied to such persons for consumption on the Club's premises providing such person are not under the age of eighteen years.
19. There must be no arrangements, revealed or concealed, by which any person receives any payment or pecuniary benefit either directly or indirectly at the Club's expense from the purchase or sale of alcoholic beverages by or on behalf of the Club.
20. The Club Committee and members shall in all respects comply with Part 4 of the Licensing Act 2003, notwithstanding the Club is subject to a registration certificate.
21. All profits made by the Club from any source become the property of the Club and may not be distributed in any way to any of its members.
22. The club's constitution incorporates the Disciplinary Regulations and the Bowls England Equal Opportunities policy
23. The club shall adhere to the Safeguarding Policy of Bowls England and will ensure that all the contents are communicated to members and clearly displayed within the club premises for Members and Visitors.
24. Upon dissolution of the Club, any net assets shall be given or transferred to another Community Amateur Sports Club, registered charity or the sport's governing body for use in community related sport.